employee screening instructions*

“Hi, we’re screening everyone before they come inside. We need to take your temperature and ask you a few questions.”

- Take temperature
  - If greater than 100.4 degrees
    - Send home
    - Tell them to call their manager
    - Encourage them contact primary care provider or Doc on Demand app
  - If less than 100.4, proceed to next step

- Ask if they have a new cough, change in chronic cough or difficulty breathing/shortness of breath.
  - If yes:
    - Send home
    - Tell to call their manager
    - Encourage contact primary care provider or Doc on Demand app
  - If no, say welcome to work! Sanitize your hands and have a good day!

For employees who come and go (for example, lab, home care, supply chain) - provide an ORANGE ARM BAND with the date written on it. This ensures they only get screened once a day, like everyone else.

*Do not need to screen Danis employees; their infection nurse is screening them daily.

Approved by HICS command staff March 24, 2020 3:00 pm